

East Herts Council Report

Local Joint Panel

Date of meeting: 21 May 2024

Report by: HR and Organisational Development Service Manager

Report title: Volunteering Policy

Ward(s) affected: None

Summary

This report outlines the need for a volunteering policy to allow the BEAM Theatre to run effectively. It updates an old policy and recommends the adoption of the new policy.

RECOMMENDATIONS FOR Local Joint Panel:

- a) To approve the updated Volunteering Policy

1.0 Proposal(s)

- 1.1 The proposals are set out in the recommendations below.

2.0 Background

- 2.1 The council currently has a Volunteering Policy that covers the use of volunteers on a council-wide basis. In practice, the only volunteers the council has used for years now have been at the theatre.

3.0 Reason(s)

- 3.1 The theatre's Hospitality and Operations Manager has worked with HR to update the policy to make it specific to the theatre. They need to recruit new volunteers for the theatre's opening in early June and use this policy as part of the recruitment pack when advertising.

3.2 The policy has been approved by the Leadership Team and Unison.

4.0 Options

4.1 N/A

5.0 Risks

None

6.0 Implications/Consultations

Community Safety

No

Data Protection

No

Equalities

No

Environmental Sustainability

No

Financial

No

Health and Safety

No

Human Resources

Yes – as set out in the report

Human Rights

No

Legal

No

Specific Wards

No

7.0 Background papers, appendices and other relevant material

7.1 The updated policy can be found at Appendix 1.

Contact Officer

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